

Proceedings of the 11th Annual General Meeting of Alembic Pharmaceuticals Limited held through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”).

Mr. Charandeep Singh Saluja, Company Secretary welcomed all Members, Directors, Auditors and other invitees to the 11th Annual General Meeting (“AGM”) of the members of Alembic Pharmaceuticals Limited (“the Company”) held on Tuesday, the 27th July, 2021 at 3:00 p.m. IST through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”). All the Directors of the Company attended the meeting.

It was informed that the meeting was held through Video Conferencing VC / OAVM without the physical presence of the members at a common venue in accordance with the General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020, General Circular No. 17/2020 dated 13th April, 2020 and General Circular No. 02/2021 dated 13th January, 2021 issued by Ministry of Corporate Affairs.

Mr. Charandeep Singh Saluja, Company Secretary confirmed that the quorum was present and declared the meeting in order and open for business.

Mr. Chirayu Amin, Chairman & CEO requested other Directors to introduce themselves.

Mr. Milin Mehta and Mr. Vishal Doshi, Partners of M/s. K C Mehta & Co., Statutory Auditors and Mr. S. Samdani, Partner of M/s. Samdani Shah & Kabra, Secretarial Auditors and Scrutinizer for the meeting also joined the meeting through VC from their respective locations.

Thereafter, Mr. Charandeep Singh Saluja, Company Secretary informed the Members about the relevant points for participation in the meeting and the manner of inspection of the statutory registers electronically as required under the Companies Act, 2013.

With the permission of the Chairman, the Notice convening the Meeting, having been circulated to all the Members, was taken as read.

He further informed to the Members that the Company has provided to its Members the facility to cast their vote electronically (“remote e-voting”), through the e-voting services provided by NSDL on all the resolutions set forth in the Notice of AGM. Members who have not casted their vote through remote e-voting can cast their vote during the course of the meeting through the e-voting facility provided on NSDL e-voting website and cast their vote and while at the same time watch the proceedings of the meeting.

He further informed that M/s. Samdani Shah & Kabra, Practising Company Secretaries, Vadodara were appointed as Scrutinizer to scrutinize the votes cast through remote e-voting and during the meeting.

ALEMBIC PHARMACEUTICALS LIMITED



